

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION
September 13, 2023

TOPIC: Board Policy 3-100, Evidence Preservation

PRESENTED BY:

Angela Gramse, General Counsel

RELATIONSHIP TO THE STRATEGIC PLAN:

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

The System has reviewed Board Policy (BP) 3-100 as part of its five-year review cycle. The intent of this policy is to ensure the System is meeting its federal and state legal obligations to preserve any and all information that may be relevant to pending, reasonably anticipated, or current litigation.

In this review, General Counsel is recommending to revise the explanation of evidence, including “electronically stored information” (ESI) to reflect current technological means by which evidence could be generated.

The attached BP 3-100 reflects the substantive as well as non-substantive, editorial, or conforming changes. A redline version showing the details of all revisions is available upon request.

RECOMMENDATION:

CCCS General Counsel recommends the Board approve the revisions made to BP 3-100.

ATTACHMENT(S):

BP 3-100 FINAL 09.13.23